



Vendor Store Setup Form

Use this form to gather information to configure your store.

Profile

Membership Level		Username:	
How many products?		Email:	
		First Name:	
		Last Name:	

Store Settings

Store Name:	
Store Email:	
Store Phone:	

Store Brand Setup

Do you have a store logo?	
Store banner type	
Slider banner	
Mobile device banner	
Shop Description	

Visibility Setup

Store Name Position	
How many product to display per page?	
Hide Email?	
Hide Phone number?	
Hide Address?	
Hide Map?	
Hide About Us?	
Hide Policy?	

Location

How many branch stores do you have?

Do all branch stores allow for store pickup and deliveries/shipping?

Deliveries / Shipping

What type of delivery/shipping do you provide?

Do you offer free delivery?

If you offer free deliveries, what are the conditions?

If you offer deliveries, select the countries you deliver to

☐ Aruba☐ Bonaire☐ Curacao☐ Sint Maarten☐ St. Eustatius☐ Saba

How much do you charge for deliveries?

Delivery times / schedule

Day(s) your store does not deliver ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday

☐ Friday☐ Saturday☐ Sunday

Delivery time slots up to how many days?

Choose delivery time slots for your store

Order processing time before shipping? (not delivery)

If you offer shipping, select the countries you ship to

☐ Aruba☐ Bonaire☐ Curacao☐ St. Maarten☐ St. Eustatius ☐ Saba☐ Others

Banking Details *(Only if you accept bank transfers for customer payment)*

Account Name:

Account Number:

Bank Name:

Bank Address:

Routing Number:

Swift Code:

IBAN:

Preferred Payment Method:

Store Invoice

Do you send your customers an invoice with their orders?

How many digits are in your invoice number?

Do you print a disclaimer on your invoice?

If you have a disclaimer,
write it here.

Store Hours			Break hour	
	Opening Time	Closing Time	Begin	End
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Store SEO & Social Media

SEO is an acronym for Search Engine Optimization. It allows search engines like Google to find and categorize a website. You can read more about the technology. Your store on DushiMart can be optimized to be found by customers looking for products that you sell.

SEO Title

Meta Description:

Meta Keywords:

Facebook Setup

Facebook Title:	
Facebook Description:	
Facebook Image:	

X (Formally Twitter) Setup

X Title:	
X Description:	
X Image:	

Social Profile

X (Formally Twitter)	
Facebook	
Instagram	
YouTube	
LinkedIn	
Google Plus	
Snap-chat	
Pinterest	

Store Policies & Customer Support

Shipping / Delivery Policy	
Refund Policy	
Cancellation/Return and Exchange Policy	

Customer Support Information *(So customers can reach you)*

Phone:

Email:

Address:

Save this document now if you have not done so yet.

If you use adobe reader to fill out this form, click on the button below to email it back to us if you have an agreement with us to set up your store. If that does not work, save the file and email it back to us at sales@dushimart.com.

If you will be setting up your own store, select your preferred [membership plan](#) and use the information on this form to complete the setup process.

Send to DushiMart